

BUDGET COMMITTEE MEETING MINUTES

WEDNESDAY, FEBRUARY 20, 2019

Members Present: Ron Schneider, Brian Toomey, Russ Markgren, Richard DeBold, Bob Subilia, Marisa Caputo, Bill Wade, Alternate Jim Gaylord, Alternate Suzie Finnell

Staff Present: Town Manager Jon Carter, Ogunquit Town Manager Pat Finnigan, Finance Director Jodie Sanborn, Accountant Casey Welch, Fire Chief Wayne Vetre, Police Chief Jo-Ann Putnam, Interim Public Works Director Carol Murray, Public Works Representative Paula Green, Recreation Department Director Tina LeBlanc, Meeting Recorder Cinni Davidson

The meeting was called to order at 5:30 PM.

1. **Minutes:** Motion by Russ, seconded by Richard, to accept the February 6, 2019 minutes as written. Passed unanimously.
2. Jon introduced Bill Straub of CMA Engineers to discuss the pavement management program. Carol recommended that Wells and Ogunquit can work on this together under separate contracts. With 113 miles of paved roads, this is the largest capital asset in town. Street Scan has completed an automated assessment of the pavement condition. The town-wide pavement condition index (PCI) is 75 (the target range is 70-80). The pavement degradation curve goes into a steep decline starting at 10-15 years. Preventive maintenance is more cost effective than reconstructing a road that has deteriorated. A comprehensive program should be developed to do all road work at once including water/sewer lines, stormwater drainage and paving. Bill estimates \$750,000 to \$1 million per year to keep our roads in top condition.
3. **CIP Review**

Conservation: Motion by Bill, seconded by Richard, to approve \$100,000 in and \$20,000 out. Passed 7-0.

Vehicles: a 10 wheeler vs. a 6 wheeler was discussed. Carol recommends replacing one of the 10 wheelers with a 6 wheeler that can be used all year instead of just in winter. The lead time for new trucks is 6-9 months. Roadside mowing is a safety factor, and we got behind last summer on mowing and trimming. Speed limit and stop signs tend to get hidden by vegetation. Ron suggested buying a mower and sharing it with Ogunquit. Jon would like a written agreement between the towns for all the vehicles with and without a driver. Carol urged the purchase of a back hoe because of the amount of drainage work that needs to be done. If equipment purchases are postponed, her operating budget has to go up to cover more repairs.

Based on the changes that have been made so far, the tax rate is now \$10.83 down from \$11.10. The rate increased 6.4% over last year. The mandate from the Selectmen is to stay under LD-1, keep a 70-90 day reserve and come up with a responsible budget.

Motion by Richard to delete the back hoe and the purchase of one of the trucks until 2021. The motion was not seconded. Jon noted that with the 9-12 month lead time for equipment we probably wouldn't take delivery until the next budget year.

Motion by Brian, seconded by Bill, to approve \$318,086 in and \$811,500 out. Passed 6-1 with Richard opposed.

Motion by Brian, seconded by Marisa, to approve \$200,000 in for the tower truck. Passed 6-1 with Ron opposed.

Motion by Brian, seconded by Richard, to approve \$182,500 in and \$27,000 out for remaining vehicle requests. Passed 7-0.

Technology Plan: Motion by Bill, seconded by Brian, to approve \$169,500 in and \$167,000 out. Passed 7-0.

Paving: Motion by Ron, seconded by Brian, to approve \$1 million in and \$1 million out. Passed 7-0.

Infrastructure: Motion by Brian, seconded by Richard, to approve \$ \$916,500 in and \$1,018,000 out. Passed 7-0.

Equipment: snow removal covers both police and fire departments. We currently contract it out. This would cover the purchase of a small Bobcat for the new building. Motion by Brian, seconded by Richard, to approve \$224,200 in and \$174,200 out. Passed 7-0.

Other: Motion by Brian, seconded by Marisa, to approve \$136,000 in and \$87,000 out. Passed 7-0.

The budget will be submitted to the Selectmen on March 5.


4. Adjourn

Motion by Russ, seconded by Brian, to adjourn. Passed 7-0.

Respectfully submitted,


Jodie L. Sanborn,
Finance Director

Approved by,


Ronald Schneider, Jr.
Budget Committee Chairman