

**Parking & Traffic Committee  
Meeting Minutes of  
December 10, 2019**

Members present:

<b>Name</b>	<b>Representation Area</b>
Betsy DiCapua	Facilitator
Richard Clark	West of Turnpike
Randy Dunton	Traffic Engineer/Gorrill Palmer
Jonathan Carter	Town Manager
Mike Livingston	Town Engineer/Planner
Gerald Congdon	Captain/Police Dept.
Rick Trachimowicz	Drakes Island
Lorraine Cullen	Webhannet Drive
Katie Kelly	Wells Beach/Lafayette
Linda Wagner	Moody Beach
Cinndi Davidson	Meeting Recorder

The minutes of the October 29 meeting were approved as written.

Randy reviewed the drawings he prepared based on the October 29 discussion.

1) Drakes Island Road/Island Beach Road

The recommendation is 5 handicap spaces straight in. Backing out would be easier than if the spaces were at an angle. There is a pole with a guy wire. We may lose 2 spaces, but that area could be used for bikes or motorcycles.

The consensus was to have a bike rack and leave the lifeguard parking space at the end.

2) Drakes Island Jetty Lot

Handicap spots and drop off areas are at the far end and near the restrooms. There is a barrier to keep cars from encroaching on the restrooms. The spaces are 90 degrees near the restrooms and angled closer to the beach. When cars back out they will be headed in the right direction. Mike contacted the DEP. We can pave if we stay on the existing footprint; expanding it would require a permit. No permit is necessary for the drainage work.

Motorcycles use the parking spaces and pay the fee. There are 100 spaces now and that number probably won't change. The meters will be left in place. The ice cream trucks will use the drop off area.

The consensus was to change the handicap spaces, 3 by the restrooms and 3 by the beach. Spots for the lifeguards should be near the beach. The spots for the parking attendants should be by the gate. Add a bike rack by the restrooms. The sandy area near the entrance can be paved for mopeds.

### 3) Gross Lot

RV parking was added at the end. Adding a turnaround at the entrance will eliminate u-turns in the lot. The drop off area for families and motel shuttles is near the entrance. Parking is metered and there are 2 attendants. There are 127 spaces and that seems adequate. If we reduce the parking we cut our income from the meters. The aim is to avoid stacking along Drakes Island Road. Restrooms are by the handicap parking.

The consensus was to have the lifeguard spaces at the end. The area by the white shed can be paved for attendant parking, bike racks and mopeds. Betsy said there should be a meeting to discuss parking fees and tickets. Our rates are lower than Ogunquit's.

### 4) Harbor Park

Randy moved parking away from the center and moved it toward the edge with some handicap spots. The plan is to keep this area unpaved. The lower aisle goes onto the grass near the high water line. Pulling up the grass or paving there could be a problem, and that area should be left alone.

Recommendations were to have some type of barrier along the grass edge to prevent encroachment and erosion. The moped area/bike rack can be on that side. That area won't be paved or striped but plastic spikes can be added to mark the spaces. Access to the memorial bell should be preserved.

### 5) Riverside Drive

The recommendation is to make this one way and stripe it. More signage is needed. There can't be any physical barrier since the homes have driveways Mike said there isn't enough room for 2-way traffic. A boundary survey will be done in the spring to identify the ROW. Parking at the far right end seems to be used by the year-round residents, while at the left it is mostly seasonal parking. To be determined: where do the residents' guests park? Gerry said that is a big issue for the police.

The Committee approved the plan as prepared. There will be a public hearing to get input from the residents.

#### 6) Atlantic Avenue

Randy brought a spreadsheet for the discussion. There are 16 public ways from Mile Road to the marina and one of them is used to get equipment onto the beach. Measurements of the public ways and shoulders vary. A 10' travel lane is recommended to avoid encroaching onto the shoulder. In some areas the public way and a driveway are combined. Striping can work in some areas, while the raised delineators in other areas would let people walk on the public way while keeping cars out. The recommendation is to eliminate the old lines by grinding, repaving and restriping. Signage and delineators at both sides of the crossings are recommended. Randy will prepare a plan for the next meeting.

To discuss at the next meeting: Eastern Shore, how to delineate marina vs. regular parking. 30 spaces should be reserved for the marina.

#### 7) Ocean Avenue near Bourne

Kids with skateboards and scooters are dangerous. Need more signage (no parking, no drop-offs) and increase the patrols. Randy suggested delineators along the edge to create a physical restriction. If they are hit they are safer than plant pots or other objects. One of the most dangerous spots is shown on Page 8 where the road narrows and there are blind spots. The delineators recommended for Atlantic Avenue would work here and provide consistency.

#### 8) Gold Ribbon Drive

There is a mix of public parking and overnight parking for the residents. Randy's goal was to reduce the number of curb cuts and make the roads as efficient as possible by changing them to one-way. There was a discussion of people missing the entrance and having to turn around, possibly in private driveways. Some bike racks can be added in the green area. A line should be painted on the shoulder to delineate the walkway to the beach. People tend to sit on the corner near the lifeguard area and this should be discouraged. This can become the drop-off area. Randy will address the upper end of Gold Ribbon—drop-off area, lifeguard parking, etc.

#### 9) Webhannet

There are utility poles and walls. There are some spaces between the poles leaving room for the pedestrian walkway. More spaces can be added at the north end. Randy will prepare a plan showing motorcycle parking and bike racks in the smaller areas.

#### 10) Casino Square

The trolley stop was defined. A designated drop-off area was discussed. Police parking is near the building and lifeguard parking is closer to the beach.

To Do List:

~Develop a list of proposed ordinance changes.

~Develop a list of proposed signage and road markings, including the WayFinder signs.

~Consider free parking at the schools and using the trolleys as shuttles.

Next meeting Tuesday, January 14 at 9 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Betsy DiCapua", written over a horizontal line.

Betsy DiCapua, Facilitator

A handwritten signature in blue ink, appearing to read "Cinni Davidson", written over a horizontal line.

Cinni Davidson, Meeting Recorder