

**Town of Wells, Maine**  
**Article X , 145-77 Data Requirements (Completeness Review)**  
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Project Name/District: R&L Properties Business Contractor / General Business District - Tax Map 147, Lot 13

Date of Review: 02/08/22

Prepared By: Office of Planning & Development

Company Name: Town of Wells

**Article X**  
**Site Plan Approval**

§ 145-77. Data Requirements [Amended 4-26-1996]		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
Any application presented for approval shall include the following information if applicable:						
A.	A site plan drawn at a scale not smaller than one inch equals 40 feet and is on a plan 24 inches by 36 inches in size with a one-inch minimum border which shall contain the following information: <b>[Amended 6-12-2012]</b>	Y				Sheet 1 is 1" = 30 feet, sheet 2 is 1" = 20 feet
(1)	The name and address of the applicant plus the name of the proposed development.	Y*				Applicant name and address noted.  <b><u>Business name to be noted (R&amp;L Properties Contractor Units).</u></b> Address of property noted.
(2)	Total floor area, ground coverage and location of each proposed building, structure or addition.		N			<b><u>Gross floor area</u></b> of 8,000 SF contractor use building is noted.  <b><u>Gross floor area</u></b> of 1,920 SF contractor space noted. <b><u>Gross floor area of dwelling units to be noted.</u></b>  The property is currently not developed. Proposed lot coverage is 55.5%. General Business District maximum lot coverage of 65% is noted on the plan.
(3)	Perimeter survey of the parcel, made and certified by a registered land surveyor licensed in Maine, relating to reference points, showing true or magnetic North, graphic scale, corners of parcel, date of survey and total acreage. The requirement for a certified boundary survey may be waived by the reviewing authority if the proposed construction is located a distance equal to the required setback plus 10 feet from any lot line.	Y*				Boundary Survey Plan prepared for R&L Properties by James S. Wright, PLS #1311 of Attar Engineering, Inc. dated 1/5/22 provided.  <b><u>The proposed buildings are within a few feet of the Route One, Laudholm Farm Road and lot line setbacks. It is recommended that prior to the issuance of a building permit, proposed foundations are survey located and staked to confirm setbacks shall be met.</u></b>

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(4)	All existing and proposed setback dimensions.	Y				GB zoning requirements noted on the plan. See plan note 2.  Setbacks depicted from Route 1 as 40', Laudholm Farm Road as 25' and from lot lines as 15'.
(5)	The size, location, direction and intensity of illumination of all major outdoor lighting apparatus and signs.		N			<b><u>See note 17 on plan regarding lighting.</u></b> Exterior lighting shall be shielded and downward directional as not to produce glare onto abutting lots or streets.  <b><u>Light poles are described in note 17 but not identified on the plan? Light poles may require a photometrics plan.</u></b>  <b><u>Signage illumination restrictions outlined in 145-26G(3) to be noted on the plan. Plan note 10 to be revised.</u></b>
(6)	The type, size and location of all incineration devices.			NA		No such devices proposed. <b><u>Applicant to confirm.</u></b>
(7)	The type, size and location of all machinery likely to generate appreciable noise at the lot lines.			NA		No such machinery noted. <b><u>Applicant to confirm generators, HVAC units, etc are not to be located near lot lines.</u></b>

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(8)	The location, type and size of all existing and proposed catch basins, storm drainage facilities, wetlands, streams and watercourses and all utilities, both above and below ground.	Y*				<p>Existing utility poles are identified along Route 1 and Laudholm Farm Road on sheet 2. <b><u>Proposed connection not depicted.</u></b></p> <p>Existing and proposed water and sewer lines are identified on sheet 2. <b><u>Sewer man hole missing and inverts to be approved by WSD, profile may be needed.</u></b></p> <p><b><u>Water line locations are not correct or missing, see attached GIS plot. Verify with KKWWD. Nearest hydrants not depicted or noted.</u></b></p> <p><b><u>Will propane tanks be proposed?</u></b></p> <p><b><u>Proposed drainage to be reviewed by the Town Planner.</u></b></p>
(9)	All existing contours and proposed finished grade elevations of the portions of the site which will be altered and the system of drainage proposed to be constructed. Contour intervals shall be specified by the reviewing authority. This requirement may be waived by the reviewing authority if no additional lot coverage is proposed or the proposed lot coverage is less than 30% and has an area of less than 15,000 square feet.	Y				Existing and proposed 1 foot property contours are depicted on the plan. No wetlands are identified on the plan.

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(10)	The location, type and size of all curbs, sidewalks, driveways, fences, retaining walls and parking space areas and the layouts thereof, together with the dimensions.	Y*				<p>Existing pavement/gravel from previous property entrance to be removed. Edge of pavement for Laudholm Farm Road and shoulder to be established. Public Works input needed?</p> <p>Proposed entrance/exit to be installed off Laudholm Farm Road.</p> <p>Sidewalks not proposed.</p> <p>40 parking spaces are depicted to be 90 degree angle parking spaces. <b><u>Spaces must be noted to be a minimum of 9' x 18.5'</u></b>. A minimum of a 26' wide aisle is shown. <b><u>One parking space is recommended to be relocated as it does not meet the 26' wide aisle requirement.</u></b></p> <p><b><u>6' tall solid fencing for residential abutter screening is recommended.</u></b></p>

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(11)	All landscaped areas, fencing and size and type of plant material upon the premises.		N			<p>A 15 foot wide landscaped buffer is required along Route 1 and Laudholm Farm Road. These buffers are proposed to consist of a variety of existing and proposed coniferous and deciduous trees. <b><u>Planning Board to review the 15' wide landscaped buffer and determine if what is proposed is suitable.</u></b></p> <p>The commercial property to the north, Lot 11, Map 147, does not require a visual screen.</p> <p>A residential abutter exists to the east, Lot 14, Map 147. <b><u>A visual screen is required along Lot 14. The plan proposes 1-3' tall bushes every 15 feet along this boundary. This does not produce a visual screen. Due to the close proximity of proposed pavement and grading adjacent to lot 14, a 6' tall solid fence is recommended.</u></b></p> <p>Existing and proposed trees and plantings are identified on sheet 1 and 2 and detailed on sheet 1.</p>
(12)	All existing or proposed rights-of-way, easements and other legal restrictions which may affect the premises in question.			NA		<p>No existing restrictions identified.</p> <p><b><u>Will the contractor units and dwelling units be owned by R&amp;L Properties and leased/rented; or will the units be owned individually as part of a Condominium Association?</u></b></p>
(13)	The locations, names and widths of all existing and proposed streets abutting the premises.	Y*				<p>Route One and Laudholm Farm Road are identified. <b><u>ROW widths to be noted.</u></b></p>
(14)	The lot lines of all lots abutting the proposed development, including those lots across the street, together with the names on file in the Town offices as of the date of the application.	Y*				<p>All abutters are identified. <b><u>One abutter to be corrected.</u></b></p>

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(15)	An appropriate place for the signature(s) of the reviewing authority.	Y*				Planning Board signature block provided.  <b><u>Signature block and notes to be added to Architectural plan set as well.</u></b>
B.	Documentation of right, title or interest in the proposed site.	Y				Warranty Deed Book 18632, Page 153 provided.
C.	An on-site soils investigation report by a Maine Department of Human Services licensed site evaluator (unless the site is to be served by public sewer). The report shall identify the types of soil, location of test pits and proposed location and design for the subsurface disposal system.			NA		
D.	The amount and type of any raw, finished or waste materials to be stored outside of roofed buildings, including their physical and chemical properties, if appropriate.		N			<b><u>How is refuse to be handled/ disposed of on the property? A dumpster is not identified. If a dumpster is added it must meet setbacks, building separation and be screened with a 6' tall solid fence on all sides.</u></b>  <b><u>If no dumpster is to be added a site plan note must be added stating this and outlining that all refuse shall be properly disposed of in a timely manner by the property owner or tenants.</u></b>  <b><u>Will contractors be permitted to store any equipment or materials outside of the buildings? If so, these areas must be identified on the plan and applicable screening to be considered.</u></b>  <b><u>Plan to note that all explosive materials shall be stored in compliance with NFPA standards.</u></b>
E.	If the proposed use will be connected to the Wells Sanitary District's sewer system, a letter from the Sanitary District stating that adequate line and plant capacity to dispose of the generated sewage will be available.	Y				A letter from the Wells Sanitary District dated 11/15/21 has been provided stating they have capacity to serve the 12 contractor units and 2 dwelling units proposed.

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F.	If the proposed use will be connected to the Kennebunk, Kennebunkport and Wells Water District water system, a letter from the Water District stating that adequate line and supply capacity to serve the proposed use will be available.		N			<u>A letter from the KKWWD is pending.</u>
G.	Traffic data. Only the Planning Board may require that a site plan application include a traffic engineering study should the project be considered one of substantial magnitude along any of the Town's state highways where fast-moving traffic occurs (i.e., Route Nos. 1, 109, 9, 9-A and 9-B). Should a traffic study be requested by the Planning Board, the following data shall be included:					<u>Planning Board to determine if any traffic data is necessary.</u>  <u>Existing yellow flasher light system to be depicted on the plan.</u>
(1)	The estimated peak-hour traffic to be generated by the proposal.		N			<u>Not provided.</u>
(2)	Existing traffic counts and volumes on surrounding roads.					
(3)	Traffic accident data covering a recent three-year period.					
(4)	The capacity of surrounding roads, municipal facilities, parking and any improvements which may be necessary on such roads and facilities to accommodate anticipated traffic generation.					
(5)	The need for traffic signals and signs or other directional markers to regulate anticipated traffic.					
H.	A soil erosion and sedimentation control plan, prepared in accordance with the Maine Erosion and Sedimentation Control Handbook for Construction: Best Management Practices, published by the Maine Department of Environmental Protection and the Cumberland County Soil and Water Conservation District, 1991. <b>[Amended 4-27-2007]</b>	Y				Best management practices for soil erosion and sedimentation control are a standard condition of approval.

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		<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Waiver</b>	<b>Comments</b>
I.	A stormwater management plan, prepared by a registered professional engineer in accordance with the most recent edition of Stormwater Management For Maine: BMPS Technical Design Manual, published by the Maine Department of Environmental Protection, 2006. Another methodology may be used if the applicant can demonstrate it is equally or more applicable to the site. A drainage analysis may be waived by the Planning Board upon request of the applicant and submittal of a letter from a registered professional engineer stating that there will be no adverse impacts to adjacent or downstream properties. <b>[Added 4-27-2007]</b>	Y*				<b><u>Stormwater management considerations to be reviewed by the Town Engineer. Stormwater Management Study prepared by Attar Engineering by Lewis Chamberlain, PE dated 1/18/22.</u></b>
J.	Any other information or data the reviewing authority determines is necessary to demonstrate compliance with the standards of § 145-75. <b>[Added 4-27-2007]</b>					<b><u>Location of nearest hydrants not depicted or noted on the plan.</u></b>  <b><u>Method of fire protection to be noted on the plan.</u></b>  <b><u>State Fire Marshall review may be necessary for building with contractor units below the residential units.</u></b>  <b><u>Any fuel tanks to be located on the property above or below ground?</u></b>
	<b>Chapter 201, Article IV. Sidewalk Development.</b>			NA		

**Notes:**

1. See Article V, VI, VII review comments.