

Town of Wells, Maine
Article X , 145-77 Data Requirements (Completeness Review)
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Project Name/District: Marks Organix / General Business District – Tax Map 114, Lot 35

Date of Review: 4/11/23; 4/26/23

Prepared By: Office of Planning & Development

Company Name: Town of Wells

Article X
Site Plan Approval

§ 145-77. Data Requirements [Amended 4-26-1996]		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
Any application presented for approval shall include the following information if applicable:						
A.	A site plan drawn at a scale not smaller than one inch equals 40 feet and is on a plan 24 inches by 36 inches in size with a one-inch minimum border which shall contain the following information: [Amended 6-12-2012]	Y				Scale is 1" = 20 feet.
(1)	The name and address of the applicant plus the name of the proposed development.	Y				Applicant name and address noted. Business name and address noted. Owner name and address noted.
(2)	Total floor area, ground coverage and location of each proposed building, structure or addition.	Y				Prior approved lot coverage was 51,594 SF or 62.9%. Proposed lot coverage is 52,646 SF or 64.2%. The maximum allowed lot coverage in the GB zone is 65%. See note 5. Building areas/uses detailed on the plan.

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(3)	Perimeter survey of the parcel, made and certified by a registered land surveyor licensed in Maine, relating to reference points, showing true or magnetic North, graphic scale, corners of parcel, date of survey and total acreage. The requirement for a certified boundary survey may be waived by the reviewing authority if the proposed construction is located a distance equal to the required setback plus 10 feet from any lot line.	Y*				<p>An updated Boundary plan of the property not provided. <u>Applicant may request a waiver of this requirement. Planning Board to consider.</u></p> <p>HVAC units and the dumpster were constructed/located within the 15' setback. See note 21. They shall be corrected within 6 months of the site plan approval or prior to the issuance of a certificate of occupancy, whichever occurs first.</p> <p>The overhang was required to be modified in 2003 and 2006 and was resolved. The overhang is no longer within the setback.</p> <p><u>The removed sign to be identified. The new sign location to be identified on the plan.</u></p>
(4)	All existing and proposed setback dimensions.	Y*				<p>See note 5 for setback requirements.</p> <p><u>Note should include description of non-conforming structure on the lot (portion of wholesale area in middle building). No changes are proposed to make this non-conforming structure more non-conforming.</u></p>
(5)	The size, location, direction and intensity of illumination of all major outdoor lighting apparatus and signs.	Y				<p>See plan note 22. Exterior lighting shall be shielded and downward directional as to not produce glare onto abutting lots or streets.</p> <p>Exterior light locations are shown on the site plan.</p>
(6)	The type, size and location of all incineration devices.			NA		No such devices exist nor are proposed.

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(7)	The type, size and location of all machinery likely to generate appreciable noise at the lot lines.			NA		No such machinery identified or proposed.
(8)	The location, type and size of all existing and proposed catch basins, storm drainage facilities, wetlands, streams and watercourses and all utilities, both above and below ground.	Y				Overhead utilities identified on the plan.
(9)	All existing contours and proposed finished grade elevations of the portions of the site which will be altered and the system of drainage proposed to be constructed. Contour intervals shall be specified by the reviewing authority. This requirement may be waived by the reviewing authority if no additional lot coverage is proposed or the proposed lot coverage is less than 30% and has an area of less than 15,000 square feet.	Y				The existing fire lane between the 2-story building and 1-story building exists and requires repair. See Note 21. The existing swale between 2-story building and 1-story building exists and shall be maintained.
(10)	The location, type and size of all curbs, sidewalks, driveways, fences, retaining walls and parking space areas and the layouts thereof, together with the dimensions.	Y*				Parking areas, existing fencing and posts identified. All parking is 90 degree angle. Parking spaces shall meet the 9' x 18.5' dimension and provide a 26' wide aisle. 6' tall solid fence proposed for a visual screen for residential abutters to the north on lot 38, adjacent to the marijuana dispensary use. <u>The plan to label the 6' tall fence location proposed. See also note 21.</u> 6' tall solid fencing for the dumpster to be relocated to meet setback requirements. See note 21.

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(11)	All landscaped areas, fencing and size and type of plant material upon the premises.	Y*				A 15 foot wide landscape buffer was previously required along Route 1. The Route 1 15' wide buffer was to consist of 4 shade trees and shrubs. The existing conditions shown on the amended site plan a 40' wide buffer along Route 1 consisting of 4 shade trees. These trees are mature and well maintained. <u>The Planning Board to consider finding the 40' wide landscape buffer that exists as suitable.</u> This commercial property abuts commercial lot 33 to the north and commercial lot 36 to the south. Abutting lot 38 to the north and east appears to consist of Beach Acres Mobile Park units (dwellings) and Beach Acres Campground RV sites (commercial). Mobile home units appear to be closest to this lot. <u>A 6' tall solid privacy fence is proposed for the residence to the north on Lot 38. Plan to depict the proposed fence location. The Planning Board to consider finding this visual screen suitable on 5/1/23.</u>
(12)	All existing or proposed rights-of-way, easements and other legal restrictions which may affect the premises in question.	Y				See Deed provided, Book 18987, Page 595.
(13)	The locations, names and widths of all existing and proposed streets abutting the premises.	Y				Route One is identified.
(14)	The lot lines of all lots abutting the proposed development, including those lots across the street, together with the names on file in the Town offices as of the date of the application.	Y				All abutters are identified.
(15)	An appropriate place for the signature(s) of the reviewing authority.	Y				Planning Board signature block provided.
B.	Documentation of right, title or interest in the proposed site.	Y				Written permission from property owner provided for applicant. Deed provided, Book 18987, Page 595.

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C.	An on-site soils investigation report by a Maine Department of Human Services licensed site evaluator (unless the site is to be served by public sewer). The report shall identify the types of soil, location of test pits and proposed location and design for the subsurface disposal system.				NA	
D.	The amount and type of any raw, finished or waste materials to be stored outside of roofed buildings, including their physical and chemical properties, if appropriate.			NA		No changes proposed to refuse, parking or outdoor storage areas other than setback compliance.
E.	If the proposed use will be connected to the Wells Sanitary District's sewer system, a letter from the Sanitary District stating that adequate line and plant capacity to dispose of the generated sewage will be available.	Y				Property served by public sewer. WSD capacity letter dated 4/6/2023 was provided indicating adequate capacity exists.
F.	If the proposed use will be connected to the Kennebunk, Kennebunkport and Wells Water District water system, a letter from the Water District stating that adequate line and supply capacity to serve the proposed use will be available.	Y				Property served by public water. Sprinkler system required for building additions proposed. KKWWD letter of capacity provided dated 3/28/23. Site plan note 14 states the building unit for the Registered Marijuana Dispensary use shall installed a fire suppression sprinkler system. Fire Chief reviewed the fire system proposed on 4/17/23 and found it suitable provided the entire 2-story building has a sprinkler system installed. The location of Fire system service connection proposed off Route One is identified. A new 6" line is proposed along the northerly side of the property for the fire suppression system.

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G.	Traffic data. Only the Planning Board may require that a site plan application include a traffic engineering study should the project be considered one of substantial magnitude along any of the Town's state highways where fast-moving traffic occurs (i.e., Route Nos. 1, 109, 9, 9-A and 9-B). Should a traffic study be requested by the Planning Board, the following data shall be included:			NA		On 4/17/23 the Planning Board did not require additional traffic data. Traffic Analysis provided by Diane W. Morabito, PE PTOE of Sewall dated 3-14-23. Estimated 14 lane hour trips for the marijuana dispensary use is expected.
(1)	The estimated peak-hour traffic to be generated by the proposal.					
(2)	Existing traffic counts and volumes on surrounding roads.					
(3)	Traffic accident data covering a recent three-year period.					
(4)	The capacity of surrounding roads, municipal facilities, parking and any improvements which may be necessary on such roads and facilities to accommodate anticipated traffic generation.					
(5)	The need for traffic signals and signs or other directional markers to regulate anticipated traffic.					
H.	A soil erosion and sedimentation control plan, prepared in accordance with the Maine Erosion and Sedimentation Control Handbook for Construction: Best Management Practices, published by the Maine Department of Environmental Protection and the Cumberland County Soil and Water Conservation District, 1991. [Amended 4-27-2007]	Y				Best management practices for soil erosion and sedimentation control are a standard condition of approval. See plan note 23.
I.	A stormwater management plan, prepared by a registered professional engineer in accordance with the most recent edition of Stormwater Management For Maine: BMPS Technical Design Manual, published by the Maine Department of Environmental Protection, 2006. Another methodology may be used if the applicant can demonstrate it is equally or more applicable to the site. A drainage analysis may be waived by the Planning Board upon request of the applicant and submittal of a letter from a registered professional engineer stating that there will be no adverse impacts to adjacent or downstream properties. [Added 4-27-2007]	Y				The original grass swale exists and is to remain. Lot coverage changes are not significant. Some puddling may occur on pavement. If puddling persists, a dry well catch basin installation could be considered and would not require a site plan amendment.

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J.	Any other information or data the reviewing authority determines is necessary to demonstrate compliance with the standards of § 145-75. [Added 4-27-2007]					
	Chapter 201, Article IV. Sidewalk Development.			NA		

Notes:

1. See Article V, VI, VII review comments.
2. See plan markups provided dated 4/11/23.