

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 1 of 6**

Project Name/Tax Map & Lot #: Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

Prepared By: Planning Office

Plans Dated: 6/13/23; 7/12/23

District: Residential A, Rural

Review Date: 6/22/23; 8/3/23

Final Plan Revisions Submittal Date: 7/12/23

**Chapter 202**  
**Subdivision of Land**

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
B.	Submissions. The final plan shall consist of one or more maps or drawings drawn to a scale of not more than 100 feet to the inch. Plans for subdivisions containing more than 75 acres may be drawn at a scale of not more than 200 feet to the inch. Plans shall be no larger than 24 inches by 36 inches in size and shall have a margin of two inches outside of the border line on the left side for binding and a one-inch margin outside the border along the remaining sides. Space shall be reserved thereon for endorsement by the Board located in the lower left corner of the plan. Four copies of the plan shall be submitted. In addition, the applicant shall submit 11 copies of the final plan, reduced to a size of 11 inches by 17 inches, and all accompanying information to the Office of Planning and Development no less than 10 days prior to the meeting. The application for approval of the final plan shall include the following information: [Amended 4-13-1999; 4-27-2007; 11-2-2021]	Y				Plan scale is 1" = 60 feet on sheet 1, 2 and 3. And 1" = 40 feet on C sheets.
(1)	Proposed name of the subdivision and the name of the municipality in which it is located, plus the Assessor's map and lot numbers.	Y				Subdivision name noted.  Proposed lots are identified as Map 67, Lots 3-1 to 3-17 on final plan submission.  Outsale lot, not part of the subdivision, is identified as Map 67, Lot 3A.

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 2 of 6**

Project Name/Tax Map & Lot #: Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

Prepared By: Planning Office

Plans Dated: 6/13/23; 7/12/23

District: Residential A, Rural

Review Date: 6/22/23; 8/3/23

Final Plan Revisions Submittal Date: 7/12/23

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
(2)	An actual field survey of the boundary lines of the tract, giving complete descriptive data by bearings and distances, made and certified by a licensed land surveyor. The corners of the tract shall be located on the ground and marked by monuments. The plan shall indicate the type of monument set or found at each lot corner.	Y*				Plan prepared and stamped by Dana A. Libby, PLS #1350 of Corner Post Land Surveying Inc./Sebago Technics, Inc. dated 6-13-2023.  Proposed monumentation depicted and appears to meet requirements.  <b><u>Proposed monument types to be determined by the Planning Board during the final subdivision application review.</u></b>  <b><u>A set bound on sheet 2 to be corrected.</u></b>
(3)	The number of acres within the proposed subdivision, location of property lines, existing buildings, watercourses and other essential existing physical features.	Y				See Boundary Sheet and Sheet 2 Area Table.  Total area of the subdivision is 1,018,078 sf, 23.37 acres.  See plan note 34 on sheet 1. No trees greater than 24" in diameter were identified on the property.  Wetlands depicted.  Outsale/division lot is specified as not part of the subdivision.
(4)	Indication of the type of sewage disposal to be used in the subdivision. When sewage disposal is to be accomplished by connection to the public sewer, a written statement from the Wells Sanitary District indicating that the district has reviewed and approved the sewerage design shall be submitted.	Y				The subdivision shall be served by private on-site septic systems. See plan note 16 on sheet 1.  Mark J. Hampton CSS #216/ LSE#263 prepared test pits lots dated 10/17/22.
(5)	Indication of the type of water supply system(s) to be used in the subdivision.	Y				The subdivision shall be served by private on-site drilled wells. See plan note 16 on sheet 1.

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 3 of 6**

Project Name/Tax Map & Lot #: Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

Prepared By: Planning Office

Plans Dated: 6/13/23; 7/12/23

District: Residential A, Rural

Review Date: 6/22/23; 8/3/23

Final Plan Revisions Submittal Date: 7/12/23

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
	(a) When water is to be supplied by public water supply, a written statement from the Kennebunk, Kennebunkport and Wells Water District shall be submitted indicating that the district has reviewed and approved the water system design. A written statement shall be submitted from the Fire Chief approving all hydrant locations or other fire protection measures deemed necessary.	Y				On-site cistern depicted on plans.  Fire Chief reviewed the subdivision fire protection at the 7/25/23 Staff Review Committee meeting. The proposed 30,000 gallon fire cistern appears to be adequate.  Note 39 on sheet 1. Fire protection to be accomplished by an on-site 30,000 gallon cistern and dry hydrant. Design details and maintenance requirements provided on C5A.
	(b) The Board makes a finding that adequate groundwater resources to support one- and two-family homes, in both quantity and quality, are available generally throughout the Town of Wells. However:	Y				
	[1] When a proposed subdivision is not served by the Kennebunk, Kennebunkport and Wells Water District, evidence of adequate groundwater quality shall be required for proposed subdivisions in the vicinity of known sources of potential groundwater contamination, such as the Wells landfill, Bragdon septage disposal site and the Spiller sludge disposal site. The results of a primary inorganic water analysis performed upon a well on the parcel to be subdivided or from wells on adjacent parcels, between the parcel to be subdivided and the potential contamination source, shall be submitted.			NA		The subdivision is not located within such contamination sources.
	[2] When a proposed subdivision is to be served by a private central water system or contains structures other than one- or two-family dwellings, evidence of adequate groundwater quantity shall be required.			NA		Subdivision not served by a central water system. All dwellings in the subdivision to be single family units.
	(6) The date the plan was prepared, North point (identified as magnetic or true), graphic map scale, and names and addresses of the record owner, subdivider and individual or company who or which prepared the plan.	Y				Grid North. Plan scale is 1" = 60 feet, or 40 feet. Record owner/developer noted.

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 4 of 6**

Project Name/Tax Map & Lot #:

Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

District: Residential A, Rural

Prepared By: Planning Office

Review Date: 6/22/23; 8/3/23

Plans Dated: 6/13/23; 7/12/23

Final Plan Revisions Submittal Date: 7/12/23

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
(7)	The location of any zoning boundaries affecting the subdivision	Y				Parcel falls mostly within the RA District. A portion is located in the Rural District. Cover sheet and Boundary Plan and Sheet 2 identify adjacent zoning district boundaries.
(8)	The location and size of existing and proposed sewers, water mains, culverts and drainageways on or adjacent to the property to be subdivided.	Y*				Proposed drainage depicted on C2.1-C5.3 and D1.1 and D2.1. <b><u>To be reviewed by Town Engineer.</u></b>  Existing utility poles along Route 109 are identified on plans. Proposed underground utilities are identified  Natural gas line depicted on C Sheets.
(9)	The location, names and present widths of existing and proposed streets, highways, easements, building lines, parks and other open spaces on or adjacent to the subdivision. The plan shall contain sufficient data to allow the location, bearing and length of every street line, lot line and boundary line to be readily determined and be reproduced upon the ground. These lines shall be tied to reference points previously established. The length of all straight lines, the deflection angle radii, length of curves and central angles of curves, tangent distances and tangent bearings for each street shall be included.	Y*				All adjacent road names are labelled on the plan sets. Route 109 is noted to be 90' wide, see note 4 on sheet 1.  Buildings adjacent to the subdivision are approximately depicted on sheet 1 and 2 based on aerial imagery.  Driveways across from Route 109 are identified on plans.  Proposed deceleration and acceleration lane plans provided.  Rolling Woods Lane ROW is 50' wide. Roadway paved width is 24' wide with 3' wide grass shoulders. Cul-de-sac paved width is 25' wide with 2' and 3' wide grass shoulders. See details on C5.1. Sheets C4.1 and C4.2 label road paved widths.
(10)	The width and location of any streets or public improvements shown upon the Official Map and the Comprehensive Plan, if any, within the subdivision.	Y				Route 109 is noted to be 90' wide, see note 4 on sheet 1.  See deceleration and acceleration lane plans prepared by Barton & LoGiudice. Final plans been approved by MDOT, see email dated 6-26-2023 and Final plans by Barton & Loguidice dated 3-27-23.

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 5 of 6**

Project Name/Tax Map & Lot #: Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

Prepared By: Planning Office

Plans Dated: 6/13/23; 7/12/23

District: Residential A, Rural

Review Date: 6/22/23; 8/3/23

Final Plan Revisions Submittal Date: 7/12/23

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
(11)	All parcels of land proposed to be dedicated to public use and the conditions of such dedication. Written offers of cession to the municipality of all public open spaces shown on the plan and copies of agreements or other documents showing the manner in which open spaces to be retained by the developer or lot owners are to be maintained shall be submitted. If land is to be offered to the municipality, written evidence that the municipal officers are satisfied with the legal sufficiency of the written offer of cession shall be included.	Y				See note 25 on sheet 1. The open space shall be owned and managed by the Rolling Woods Preserve HOA. Land is not proposed to be offered to the Municipality. Public use of the Open Space is not proposed.
(12)	A list of construction items with cost estimates that will be completed by the developer prior to the sale of lots and, for subdivisions containing more than 20 lots, a separate list of construction and maintenance items, with both capital and annual operating cost estimates, that must be financed by the municipality or quasi-municipal districts.	Y*				A construction cost estimate dated 7/12/2023 was provided. <b><u>Town Engineer reviewed, see memo dated 8/3/23. Items to be addressed.</u></b>
	(a) These lists shall include but not be limited to: schools, including busing; street maintenance and snow removal; police and fire protection; solid waste disposal; recreation facilities; stormwater drainage; wastewater treatment; and water supply.			NA		Only 17 lots/dwellings are proposed.
	(b) The developer shall provide an estimate of the net increase in taxable assessed valuation at the completion of the construction of the subdivision.			NA		Only 17 lots/dwellings are proposed.
(13)	If any portion of the subdivision is in a flood-prone area, the boundaries of any flood hazard areas and the one-hundred-year flood elevation shall be delineated on the plan.	Y				See sheet 1, note 11. The subdivision is not located within a designated flood hazard area. See FEMA FIRM panel 2301580010D dated 1/16/2003.
(14)	A soil erosion and sedimentation control plan, prepared in accordance with the Maine Erosion and Sedimentation Control Handbook for Construction: Best Management Practices, published by the Maine Department of Environmental Protection and the Cumberland County Soil and Water Conservation District, 1991. <b>[Amended 4-27-2007]</b>	Y				Erosion and sedimentation control notes are noted on sheet C3.2, C5.0-C5.2. Best management practices shall be followed.

**Town of Wells, Maine**  
**Final Major Subdivision Completeness Review**  
**Page 6 of 6**

Project Name/Tax Map & Lot #: Rolling Woods Preserve Subdivision/ Tax Map 67, Lot 3

Prepared By: Planning Office

Plans Dated: 6/13/23; 7/12/23

District: Residential A, Rural

Review Date: 6/22/23; 8/3/23

Final Plan Revisions Submittal Date: 7/12/23

§ 202-9. Final plan for major subdivision		Application Meet Requirements				
		Yes	No	NA	Waiver	Comments
(15)	A stormwater management plan, prepared by a registered professional engineer in accordance with the most recent edition of Stormwater Management For Maine: BMPS Technical Design Manual, published by the Maine Department of Environmental Protection, 2006. Another methodology may be used if the applicant can demonstrate it is equally or more applicable to the site. <b>[Amended 4-27-2007]</b>	Y				A stormwater management plan prepared by Connor Ritter, PE of Walsh Engineering Associates, Inc dated 3/10/2023 was provided. <b><u>Town Engineer to review.</u></b>  Report stamped and signed.
(16)	If any portion of the proposed subdivision is located in the direct watershed of Ell Pond or within 500 feet of the upland edge of Hobbs Pond and meets the following criteria: 1. five or more lots or dwelling units created within any five-year period; or 2. any combination of 800 linear feet of new or upgraded driveways and/or streets, then the following shall be submitted or indicated on the plan: <b>[Added 4-27-2007]</b>			NA		Subdivision not located within such areas.
	(a) A phosphorus impact analysis and control plan conducted using the procedures set forth in MDEP Phosphorus Design Manual, Volume II of the Maine Stormwater Best Management Practices Manual, 2006. The analysis and control plan shall include all worksheets, engineering calculations, and construction specifications and diagrams for control measures, as required by the most recent edition of Stormwater Management For Maine: BMPS Technical Design Manual, published by the Maine Department of Environmental Protection, 2006;					
	(b) A long-term maintenance plan for all phosphorus control measures;					
	(c) The contour lines shown on the plan shall be at an interval of no less than five feet; and					
	(d) Areas with sustained slopes greater than 25% covering more than one acre shall be delineated.					