

RESEARCH/INFORMATION REQUEST FORM

Name: _____ Todays Date: _____

Property Address of inquiry: _____

Map & Lot of Property: Map _____ /Lot _____

Phone Number: _____

Email Address: _____ @ _____

Please Check Type of Request

- Property/Zoning Information
- Flood Zone Data
- Septic Design
- Documents

Description of what you need research on: _____

Research conducted by this office is a free service. Based on the complexity of the requests, time, and office priorities research can take up to 10 business days. A Code Officer will contact you preferably by email with finding, documents and attachments. All research is taken in order of when received and availability.

For Code Officer to Complete

Date Research Completed: _____

Contact information by phone/email & date: _____